



# NON-APPROPRIATED FUND

## JOB OPPORTUNITIES

OPENING DATE: **22 Dec 2003**

CLOSING DATE: **31 Dec 2003**

POSITION TITLE:

**RECREATION SPECIALIST**

SERIES AND GRADE:

**NF-0188-03**

RATE OF PAY:

**\$20,260 - \$51,500 per annum**

LOCATION:

**US Disciplinary Barracks**

APPOINTMENT CATEGORY:

**Full-time (40 hours per week)**

ANNOUNCEMENT NUMBER:

**N03-056**

NONAPPROPRIATED FUND OFFICE:

**913-684-2747**

SUMMARY OF DUTIES: Manages the Arts and Crafts program that includes ceramics, leathering tooling, painting, drawing and woodworking at the United States Disciplinary Barracks (USDB) a maximum-security military prison. Represents program to inmates through workshop presentations, classroom teaching, and promulgation of operating rules and procedures, and individual inmate contacts. Provides instructions, enforces operating policies and standards. Gathers, organizes and presents inmates use and budget information concerning the program.

CONDITION OF EMPLOYMENT: Completion of a satisfactory National Agency Check.

WORKING CONDITIONS: The work requires frequent and direct contact in the **detention, direction, supervision, inspection, training, employment, care, transportation, or rehabilitation** of USDB inmates convicted of offenses against the punitive articles of the Uniform Code of Military Justice. **Inmate's contact exposes the incumbent to daily stress and threat of potentially dangerous situations.**

QUALIFICATION REQUIREMENTS: Work experience or education directly related to the duties to be performed.

**Department of Defense Instruction, Number 1325.7 states all confinement facility personnel shall possess a high degree of maturity and emotional stability; and have no civilian felony convictions or court-martial convictions for any offense with a maximum authorized sentence to confinement of over one (1) year.**

**Selectee will be required to participate in Direct Deposit/Electronic Funds Transfer as a condition of employment.**